



CITY OF ALBUQUERQUE
OLD TOWN PORTAL MARKET ADVISORY BOARD
July 31, 2019 - Minutes

Board Members: Ramona Tafoya, Denise Pepin, Charlene Kalbfell, Betty Panos, Sylvia Ramos

City Representative: James S. de Champlon

Ramona established that there was a quorum and called the meeting to order at 5:35 p.m.

Sylvia motioned to approve the Agenda; the motion was seconded and approved unanimously.

Sylvia motioned to approve the Minutes as amended; the motion was seconded and approved unanimously.

New Business:

No New Business

Old Business:

The Portal Manager went through an outline of a new afternoon reassignment process which would be administered at the discretion of the Portal Manager. The Board had an extensive discussion on how best to handle afternoon reassignments, the discussion included the following points:

- There should just be one afternoon reassignment time and that should remain at 1 p.m.
- The responsibility for notifying the Portal Manager of their intent to participate in the 1 p.m. reassignment will fall on the vendor who wishes to participate.
- The Portal Manager would then facilitate the afternoon reassignment, as available.
- If the Portal Manager is not notified by participants interested in the 1 p.m. reassignment by a certain time, then there would not be an afternoon reassignment.

As part of the this discussion, the fact that there are vendors that do not utilize their spaces in a conscientious manner and set up late, pack up early, or wait until after the 1 p.m. reassignment and then leave and what could be done to discourage such conduct.

Board meetings for the remainder of 2019 will be held at 5:30 p.m. at the **Sawmill Lofts Meeting Room, 1801 Bellamah Ave NW on: September 4th, September 18th; and November 20th.**

Meeting adjourned at 7:05 p.m.